

Los Alamos Makers Code of Conduct

This Code of Conduct is a living document, please refer to it regularly.

The goal of the document is to ensure a safe and harmonious space for all to use.

#1 If you don't have a key fob, **please Sign in** - It is important for the Los Alamos Makers space to know how your time was used, this information helps us better serve you, understand your needs and determine the impact of our activities and services. We are not trying to track you. It is important that we know how many people we are serving in our community, and in which ways.

#2 **Do not tamper with any equipment!... INCLUDING the cameras!!!**

Please report any piece of equipment that seems to be malfunctioning. Do not try to fix it yourself without permission.

Because some members have 24/7 access to the space, we need to have working cameras for safety reasons. Again, no one is tracking you or spying on you or your work, we just need to know what is going on in the space. There will be zero tolerance for tampering with the cameras. Anyone caught tampering with the cameras in any way will be banned from the space.

#3 **Be Respectful** - This is a shared space. Show respect for your fellow makers, as well as their projects. If you want to look, touch, or interact with someone's project please get permission. If someone would like to look, touch, or interact with your project, be kind.

We take this rule very seriously.

A makerspace is more than just a space with equipment, it is a community, and we strive to be as inclusive as possible, meaning you may have to deal with seemingly difficult people.

Please be courteous and report anything inappropriate.

Respect people's personal space! Although we strongly encourage collaborations and networking, some people are more introverted than others and would like to work in peace. Don't impose yourself on others. Pick up on social cues. Leave people alone if they seem to want to be left alone.

Ongoing clubs: Meetups and clubs are part of our community outreach. Anyone is free to join any of our clubs, except for kids clubs! If you happen to be around when a kid club is going on, please act appropriately. Only vetted volunteers are allowed to interact with the kids.

There will be absolutely ZERO tolerance for harassment and rudeness.

#4 Clean up after yourself (part of being respectful!)- Make sure that the space is in the same or better condition that you found it when you leave.

A good rule is: if you got it out, make sure you put it away.

#5 Be safe - Only use a piece of equipment you've been trained on or have been specifically cleared to use by one of our staff.

#6 Help When you Can - We are a volunteer-run organization. We are here to help our community, but we need help too! If you have time, expertise, or resources please do not hesitate to share them with us, or ask how else you can help. Mentoring in this space is one of the biggest advantages and impacts the makerspace has to offer. So whenever you can, please share your knowledge, especially if you think you can lessen someone else's struggle.

#7 Be Grateful - Tell everyone how proud you are to be a maker, and how cool it is that you are part of Los Alamos Makers. Show off what you made. Also, let people know that we exist (we are one of the best kept secrets in town!).

Thank you & keep making it great!!

-Los Alamos Makers